



Founded in 1938

# New Jersey Planning Officials

The Association of Planning Boards and Zoning Boards of Adjustment  
 P.O. Box 7113 Watchung, NJ 07069 (908) 412-9592 Fax: (908) 753-5123  
 e-mail njpo@njpo.org http://www.NJPO.org  
 An affiliate of the NJ State League of Municipalities since 1939

## 2012 NJPO Winter-Spring Agenda

Planning Boards & Zoning Boards of Adjustment

### 1. Mandatory Training Programs

### 2. Experienced, Certified Officials' Sessions

#### Mandatory Training Courses

(State Required)

In accordance with State Law, within 18 months of appointment, all members of Planning Boards and Zoning Boards of Adjustment must participate in five hours of mandatory training. All such programs on this agenda are designed according to the standards published by the NJ Department of Community Affairs in the NJ Register, Monday, July 17, 2006 (CITE 38 N.J.R. 3019), Vol. 38, #14, N.J.A.C. 5:87. The curriculum in each session, course outlines and instructors' credentials were submitted to the Department of Community Affairs to ensure that attendees at these training sessions will fulfill mandatory training obligations. Certificates of completion are issued by DCA following successful completion of the five-hour program and a test. NJPO was certified as a training organization for these programs in 2006.

#### Experienced Members, Previously Certified

Sat: 8:15 AM-12:30 PM; Fri. Eve: 5:15 PM – 9:30 PM

- A mix of how-to & refresher with something new
- Recent court cases covering a myriad of relevant issues
- Signs, tree ordinances, open space, combined boards
- Legislation on land use
- Legal experts share time to tackle one-on-one topics
- County officials also will be aboard in many locations
- Planners and **engineers** offer insight into techniques and mandates that will tie-in the local master plan with effective ordinances to keep your board working in community interest and, hopefully, out of court.... *And more of what you bring ...*
- Location to location, year to year, this category is never the same.

Experienced sessions will include a special segment on **LEADERSHIP FROM THE CHAIR** (incl. Vice Chair) where requested.

#### Mandatory Training

NJPO Member Mandatory Training Registrants

\_\_\_\_\_ X \$72 = \_\_\_\_\_

Non-NJPO Member Mandatory Training Registrants

\_\_\_\_\_ X \$90 = \_\_\_\_\_

#### Experienced Members (CERTIFIED)

Experienced NJPO Member Registrants

\_\_\_\_\_ X \$56 = \_\_\_\_\_

Experienced Non-NJPO Member Registrants

\_\_\_\_\_ X \$70 = \_\_\_\_\_

**PUBLICATIONS:** Reserve the following publications for pick up at the program. **Special prices with advance registration for program attendee(s) only.** Books will be distributed to members attending first location listed if multiple locations are chosen. When more than one person is attending, please designate an individual to pick up the book order.

P1	Municipal Land Use Law Book ( <i>NJPO Member</i> )	_____	X \$16 =	\$	_____
P1	Municipal Land Use Law Book ( <i>Non-Member</i> )	_____	X \$20 =	\$	_____
P2	Guide to Planning Boards & Zoning Boards of Adjustment ( <i>NJPO Member</i> )	_____	X \$16 =	\$	_____
P2	Guide to Planning Boards & Zoning Boards of Adjustment ( <i>NJPO Non-Member</i> )	_____	X \$20 =	\$	_____

#### Person to contact regarding this form:

#### Amount Due:

Municipality: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Street Address: \_\_\_\_\_  
 Contact Name/Title: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 E-mail: \_\_\_\_\_

Registrations \$ \_\_\_\_\_  
 Publications \$ \_\_\_\_\_  
**TOTAL \$ \_\_\_\_\_**  
 Voucher/PO# \_\_\_\_\_  
 Check # \_\_\_\_\_

**REGISTRATION FOR:**

Municipality \_\_\_\_\_ ZIP \_\_\_\_\_

**NJPO 2012 WINTER-SPRING  
MANDATORY TRAINING PROGRAMS &  
Certified Member Sessions**

**Saturdays: Mandatory Training Program:  
Sign In/Continental Breakfast: 8 a.m.  
Program: 8:15 a.m. / 1:15 p.m.**

**Friday Evening: Mandatory Training Program:  
5:15 p.m. – 10:15 p.m. (dinner sandwiches provided)**

#	Date	Location	#	Date	Location
1	Sat. Jan 28	Cape May County Technical High School, Cape May Court House	8	Sat. Mar 24	Sussex Community College, Newton
2	Sat. Feb 4	Gloucester Twp. Municipal Bldg.	9	Sat. Mar 31	Burlington Twp Municipal Bldg., Burlington
3	Sat. Feb 11	Brookdale Comm. College, Lincroft	10	Sat. Apr 21	Middlesex County Fire Academy, Sayreville
4	Sat. Feb 25	Voorhees High School, Glen Gardner, Hunterdon County	11	Sat. Apr 28	Morris County Fire Academy, Morris Plains
5	Sat. Mar 3	Hillsborough Twp Municipal Complex, Hillsborough	12	Sat. May 12	Ocean County Fire Academy, Waretown
6	<b>FRIDAY EVE Mar 9 5:15 pm</b>	Pleasant Valley School, Harrison, Gloucester County	13	Sat. May 19	Rahway Public Library, Rahway, Union County
7	Sat. Mar 17	Paramus Life Safety Bldg. Bergen County			

**INSTRUCTIONS:** Type/ Print Clearly -  
*Certification to DCA is based on provided information.*

- Step 1: Fill in Registrant Name and Board  
 Step 2: Enter Selected Location Number (1-13, see Location Listing)  
 Step 3: Enter Registrant's Session (A, B, C or D):  
 Step 4: Complete information on this page and Send form to NJPO

**Registrant's SESSION**

- A. New Planning Board Member  
 B. New Zoning Board of Adjustment  
 C. Experienced Certified Planning Board Member  
 D. Experienced Certified Zoning Board Member

REGISTRANT NAME	BOARD PB, JOINT, ZBA	LOCATION #	SESSION A, B, C, or D	LEADERSHI P FROM CHAIR
<p><u>Vouchers, purchase orders or checks on all registrations and orders MUST be received no later than 7 days before the event.</u> Forms may be mailed, e-mailed to njpo@njpo.org or faxed, 908-753-5123. Checks are payable to NJPO.</p> <p>Attendee substitutions only with advance approval of NJPO. Subject to \$20.00 fee within 3 days of session.</p>	<p>NO CANCELLATIONS after 3 days prior to program.  <b>No-show registrants will be charged if not deleted within 3 day deadline.</b></p>	<p>A \$20 charge will be added for registration changes (including substitutions) within the 3-day period prior to the program.</p>	<p><b>Program Times:</b>  <b>Experienced Members:</b>  <b>Sat: 8:30 AM-12:30 PM</b>  <b>Evening:</b>  <b>5:30 PM – 9:30 PM</b></p>	<p>Checks are payable to NJPO</p>

Not Members? You can save 20% off all NJPO items. Want to Join Now? Check appropriate Membership.

Public

- One Board \$315   
 Two Boards \$360   
 Three Boards \$420



Private

- Individual \$89   
 Professional \$150   
 Small Corporation (3-5 persons) \$500   
 Large Corporation (6-10 persons) \$850